

**OFFICE OF THE EXECUTIVE COMMITTEE  
KHASI HILLS AUTONOMOUS DISTRICT COUNCIL  
SHILLONG.**

No.DC/KHBSRA/BP/140/2024/16/1696

Dated: Shillong, the 28<sup>th</sup> Nov , 2025

To

Smti. Skailin Rani,  
Umkdait Nongmensong,  
Shillong.

Subject:- **Partial Occupancy Certificate.**

Reference: Building Permission Sanction No.DC/KHBSRA/BP/783/2024/5/125 Dt. 1.10.2024.

Sir/Madam,

With reference to your notice of completion dated 17.10.2025, this is to certify that the erection of the building at plot with Gift Deed dated 8.9.2022 situated at Lawsohtun, Block-V, Shillong was partially completed under the supervision of Er. Raynold Marwein, Regd. No.KHBSRA/2024/ER2018/11 and is permitted to be occupied with the following conditions:-

1. That this Partial Occupancy Certificate is strictly for a Single storied RCC structure for use as Residential Apartment.
2. No change of use is permitted without prior approval of the Khasi Hills Building and Structure Regulatory Authority (KHBSRA), Khasi Hills Autonomous District Council, Shillong.
3. Parking spaces should be strictly maintained and should not be converted into any other use.
4. Any future addition/alteration in the building shall not be made without prior approval from the authority.
5. You are to re- submitted the Architectural drawings on the built up at site.
6. On completion of the entire building as per the sanctioned plan you are to obtain the final occupancy certificate from this office without fail.

Yours faithfully,



**Member Secretary,**  
Khasi Hills Building and Structure  
Regulatory Authority (KHBSRA),  
Khasi Hills Autonomous District Council,  
Shillong.

Memo.No.DC/KHBSRA/BP/140/2024/  
2025

Dated: Shillong, the \_\_\_\_\_, 2025

Copy to:-

1. Shri Shotstar Rani, Regd. No.KHBSRA/2024/ER2022/36 for information.
2. The Rangbah Shnong, Dorbar Shnong Nongmensong, Shillong for information.

**Member Secretary,**  
Khasi Hills Building and Structure  
Regulatory Authority (KHBSRA),  
Khasi Hills Autonomous District Council,  
Shillong.

KA KOT AI BYNTA IA KA JAKA/IING  
(GIFT DEED)

Te tip maphi baroh ba ngi kiba soi kyrteng harum kiba del ki hynmen bad para jong  
ka Skailin Rani ba shong ba sah ha  
Messhying-Nongjai Sidasship hapdeng ka jingkoit jingkhiah bha bad jingtip briew,  
da ka moh sngewbha khlem kano kano ka jingpynbor ngi mynjur ban ai noh ia ka jaka ~~bad ka~~  
ng kaba don ha hukdaik Nongmensong kaba del ka nongkynti jong  
I (L) Phelis Rani kaba thred na U/Ka Rose Mary Khysiem  
ha phi U/Ka Skailin Rani ba long para jong  
Khatduh jong ngi ba phin thaw ing thaw sem bad ban rep ban riang,  
bsn shong ban sah he leh katba phi sngew bit bad shong ain. Phi dei ban sumar sukher bha  
katkum kine ki pud sawdong ba la pyni harum.

- Snatei - Khap ka jaka u Bras Khawantlang = 64ft
- Shathie - Khap ka Lyuti Shnong = 70ft
- Mihngi - Khap ka Jaka ka Cicilia Suting = 95ft
- Sepngi - Khap ka Lyuti Shnong = 95ft.

Ka jing heh jong kane ka jaka ka long 6365 sq. ft. tam ne duna.

Ba haduh mynta ka sngi kaba 6th April 2016 phin long trai noh maphi bad ki  
nongioh nonghiar pateng jong phi ia ka tei ka jaka haneng. Ym don mano mano ba lah ban  
ujor ia kane ka jingiasam bynta hapdeng jong ngi ia kane ka jaka/iing. Ngi pynskhem ia kitei  
ki jingthoh haneng da ka ba soi/shon ia la ka kyrteng kumne harum.

- |                            |                              |
|----------------------------|------------------------------|
| 1. Dalin Rani - D. RANI    | 4. Birsilan Rani - B. R Rani |
| 2. Finstar Rani - M. RANI  | 5. Stailan Rani - S. Rani    |
| 3. Ritsilan Rani - R. Rani | 6. Kor Atorlay Rani - Rani   |
- Nga ruh U/Ka Skailin Rani nongioh bynta nga pdiang

sngewbha da ka ba sngewnguh eh ia kane ka jingiasam bynta hapdeng jong ngi kum ba la  
kdew haneng Naduh mynta ka sngi kaba 6th April 2016 nga kular ban sumar sukher ia  
kane ka jingai bynta, da kaba soi/shon ia la ka kyrteng hakhmat ki sakhi satar kumne harum.

Ym bit ban die ne bynda ia kane ka jaka/iing khlem ioh ka jingmynjur lang baroh  
shipara

Nongioh bynta  
Skailin Rani

Sakhi-

Ngshay  
6/4/16  
Ngshay  
6/4/16

Skailin Rani

Rangban Shnong (Headman)  
Dorbar Shnong Nongmensong  
Shitlong - 793219

La ai bynta ia kane ka jaka kat kum ka patto No RBK/189-90/13-38  
 dt-14 Nov 1990