

Dated: 09-09-2025**To**

The Assistant Executive Engineer
Revenue Sub – Division - I
MePDCL, Shillong

Subject: Request for temporary disconnection of electricity supply.**Respected Sir/Madam,**

I, Smt. Bidalin Sohtun, owner of the premises located at Kench's Trace, Madan Laban, Shillong, request for the **temporary disconnection of electricity supply** to the said premises.

The tenant occupying the premises has failed to clear the house rent and electricity bill for the past two months despite repeated reminders. As the registered consumer of the electricity connection, I kindly request your office to take necessary action and disconnect the supply temporarily until the dues are cleared or further instructions are provided.

Details of the electricity connection are as follows:

- Consumer Name: Bidalin Sohtun
- Consumer ID: 1000793436
- Meter Number: RSD1227550
- Address: Kench's Trace, Madan Laban, Shillong

Enclosed herewith a copy of previous bill.

Kindly treat this as urgent and initiate the necessary process at the earliest. I shall be available for any further formalities required from my end.

Thanking you,

Yours faithfully,



(Smt. Bidalin Sohtun)

Contact no. - 9856201158

Kench's Trace, Madan Laban, Shillong - 4

For D/c due to
non payment & requested
by the Consumer.